

## FINANCIAL AND GENERAL SPECIFICATIONS

### TURKISH NATIONAL PARTICIPATION AT NPE 2018 (07-11 May, 2018)

#### Orange County Convention Center, Orlando, Florida USA

#### A. FINANCIAL CONDITIONS:

- The proposal have to include transportation of construction materials, construction, material handling, deconstruction and cleaning of the stand and VAT.
- In case of mutual agreement on the proposal, payment terms will be as follows:
  - 50% of total amount will be paid between April 10 - 20, 2018 after signing the contract.
  - 50% of total amount will be paid 15 days after at the last day of the show.

Payments will be made via bank transfer.

#### B. PUNITIVE CONDITIONS:

- Turkey pavilion's booth construction and decoration services and obligations under the contract in the specified date and time **(06 May 2018 at 09:00 AM)** will be fulfilled by the Construction company.
- Construction company should provide minimum 2 workers in fair ground during show, especially for electrics and graphics.
- If Construction Company except for the aforementioned services and obligations to be force majeure, do not fulfill in time, and stands are not be delivered, they will pay a penalty of %50 of total amount. On the other hand, sent project proposal and application in the event of a discrepancy without no need for any warning, any differences and lack of agreement for each of the amount of 10% will be deducted from the amount payable by applying the punishment.
- If our association do not participate in NPE 2018 because of the negligence or fault of the construction company, Construction company agrees and undertakes to indemnify all costs (made by IKMIB and Companies) in order to participate in the fair. In the field of Turkish pavilion and during the fair construction company will be responsible for damages to the construction contractors and employees as well as 3<sup>rd</sup> parties suffered from the accident

#### C. GENERAL CONDITIONS:

- Contractors experienced about national pavilion constructions in international exhibitions will be preferred. Along with the proposal documents (design drawings, quotations, furniture catalogues, carpet/lamination samples, etc.), submitting reference list and photos of previous stand constructions is a must.
- **Contractors are free to offer more than one proposal including the design of Turkish Pavillion in NPE 2018 Fair.**
- The offered project will cover every kind of labor service for the realization of the works, assembling and dismantling. Therefore, it is the responsibility of contractors to defray all costs of people to be employed (food, transportation, accomodation, insurance) in the mentioned process. In the meantime, the costruction firm is responsible for providing three technical person in order to meet possible requirements of co-exhibitors during the fair.

- Contractor will be responsible to comply with the general and technical conditions determined by the fair management as well as to make essential technical calculations and measurements regarding the project.
- Contractor will be liable to send dimensioned drawings of the project selected for Turkish Pavilion to fair organizer for approval.
- After the evaluation of the proposals, a contract will be made with the contractor and all of the above conditions will be stated in the contract.
- The bank letter of guarantee given by contractor will be valid until May 30, 2018 (including the day) and will be returned to the Contractor if all work is done and finished as stated in the contract and there is no probability that İKMİB or Co-exhibitors will have damage. If the Contractor do not realize the whole work defined in this contract, İKMİB has the right to use the bank guarantee.
- Proposals should be sent **signed by e-mail not later than March 15, 2018 at the end of office hours.**
- **Delayed proposals will not be evaluated.**
- Contents of the Proposal:
  - General Plan of the Installation
  - Perspective Plan
  - Detailed Sights of the Stand
  - Detailed Cost Analysis and Equipment List for each booth (i.e. number of shelves, spots, table, chair, etc.)
  - Extra Construction materials list, price and picture
  - References and Photos
- Address for Proposal Documents to be sent by e-mail: İKMİB The Chemical Products Department.

#### **İKMİB Chemical Products Department**

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